

Accredited Community Management (ACM®) – Curriculum Updated and New Courses Rolled Out

The Manufactured Housing Educational Institute (MHEI) and a task force comprised of industry members have spent the past year updating and making the ACM® course material more current. One of the most important changes is that the three ACM® courses (101, 201 and 301) are now only two courses:

Course 1 – Professional Community Management – there will be three days of instruction and on the morning of the fourth day, an exam will be given.

Course 2 – Advanced Community Management – there will be two days of instruction and the exam will be given on the morning of the third day.

Another big change is the elimination of the business plan requirement in order to receive the ACM® designation. Instead, participants will be required to complete a project using information learned from the two ACM® courses. This will be outlined in class and participants will finalize their projects before the end of the second course.

FMHA will be offering these two new courses in 2018. If you've successfully completed the ACM® series of courses, and completed your business plan, there is no need for you to take these courses. If you would like to take them as a refresher, FMHA will offer a special rate to members who have completed their ACM® designation.

FMHA will be offering the two courses on the following dates:

July 17 – 20, 2018 – Course 1 – Professional Community Management

August 14 – 16, 2018 – Course 2 – Advanced Community Management

If you've never taken an ACM® course, you will start with Course 1, followed by Course 2. After you've successfully completed both courses and your project, you can apply for the ACM® designation.

If you've previously taken an ACM® course(s), and you want to receive the ACM® designation, you will need to do the following:

- If you've successfully completed ACM® 101, or both ACM® 101 and 201, you'll need to take Course 2 and complete the in-class project.
- If you've successfully completed ACM® 101, 201 and 301, but have not completed your business plan, you can take Course 2 and complete the in-class project so that you can apply for the ACM® designation.
- If you've completed ACM® 101, 201 and 301, but have not completed your business plan, you can still submit your business plan to MHEI and then apply for the ACM® designation.

More details on cost and location will be announced soon. If you have any questions, contact Beth at beth@fmha.org or (850) 907-9111.



Florida Manufactured Housing Association, Inc.

Registration Form - 2018 ACM® Courses

Please complete and return this form with the appropriate fee(s) to the address below. Lunch is on your own. You will have a 1 1/2 hour lunch break.

Return your completed form and payment to: FMHA, 1284 Timberlane Road, Tallahassee, FL 32312, email beth@fmha.org or fax at (850) 907-9119.

Name: _____

Company: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____ Email: _____

(NOTE: Preference will be given to current FMHA members; members of other State Associations may attend on a space available basis; only the first 50 paid registrants will be accepted to attend each course.)

The courses will be held at: Cypress Lakes, 10000 U.S. Hwy. 98 North, Lakeland, FL (863) 859-1431

July 17-20, 2018

ACM® Course 1 – Professional Community Management

Registration 7:30 am • Class 8:00 am to 5 pm

_____ FMHA members attending. (Enclose \$275 per person.)

August 14-16, 2018

ACM® Course 2 – Advanced Community Management

Registration 7:30 am • Class 8:00 am to 5:00 pm

_____ FMHA members attending. (Enclose \$300 per person.)

If you've previously taken an ACM® course(s), and you want to receive the ACM® designation, you will need to do the following:

- If you've successfully completed ACM® 101, or both ACM® 101 and 201, you'll need to take Course 2 and complete the in-class project and then apply for the ACM® designation.
• If you've successfully completed ACM® 101, 201 and 301, but have not completed your business plan, you can take Course 2 and complete the in-class project so that you can apply for the ACM® designation.
• If you've completed ACM® 101, 201 and 301, but have not completed your business plan, you can still submit your business plan to MHEI and then apply for the ACM® designation.

Enclosed is my check for \$_____ made payable to FMHA, 1284 Timberlane Road, Tallahassee, FL 32312.

_____ American Express _____ MasterCard _____ Visa _____ Discovery Card

Name on Card: _____

Bill Address & Zip Code: _____

Card Number: _____ Exp. Date: _____ Sec. Code _____

Security Code (back of card): _____ Signature: _____

Cancellation Policy: Full payment will be refunded if cancellation is made 7 days prior to the event date, 50% if made within 7 days of the event. Registration fee WILL NOT be refunded if the FMHA office is notified of cancellation after the event.